

16 September 1985

SECURITY COMMITTEE

SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE (SAES)

MEETING 22 AUGUST 1985

MEMBERS PRESENT:

[redacted]		STAT
Mr. Bob McMenamin	TREASURY	
[redacted]	DIA	STAT
	DIA	
2nd Lt Corinne Blank	USAF	
Ms. Peg Fiehtner	NAVY	
Mr. Bernie Lang	FBI	
Ms. Denise Forti	USSS	
CIA Representative	CIA	
Mr. Al Gowing	STATE	
Mr. Lynn Fischer	DIS	
[redacted]	NSA	STAT

MEMBERS ABSENT:

Mr. Stephen Slaughter	DOE
Mr. Edward W. Teets	DOJ
Representative	OSAF

OLD BUSINESS:

1. The minutes from the 25 July 1985 meeting were read and approved without comment.

NEW BUSINESS:

1. [redacted] handed out packets of materials pertaining to the 1985 Security Educators Seminar, which is scheduled from 7 - 11 October 1985 at the FBI Academy in Quantico, Virginia. He requested that Subcommittee members distribute the packets to members of their respective organizations who will attend the Seminar. [redacted] also stated that he will need the clearance certification of Seminar attendees no later than 27 September 1985. Participants should not report at the FBI Academy before 12:00 on 6 October 1985. Bernie Lang advised that the FBI Academy

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has agreed to provide meals at no charge to guest speakers and Seminar participants not rooming at the Academy. Bernie mentioned that the recreational facilities (except for the indoor firing range) will be available for all Seminar participants. []

[] advised that the social/dinner scheduled on Monday, 7 October 1985 will cost approximately \$12.00 per person. He urged all SAES members and Seminar participants to attend the social/dinner. [] also advised that [] has reviewed and approved the Seminar agenda which was prepared by the Seminar task group. [] complimented the task group members for their outstanding effort in organizing the Seminar. The task group has also planned several evening activities during the Seminar. One evening will be set aside for a "Film Festival", where Seminar participants will review and critique selected security related video tapes. One or two evening sessions will also be organized for a "Practical Exercises" program. Participants will be divided into small groups where they will address a variety of security education matters. The work group will then give an informal presentation the following day to the Seminar participants regarding their findings and conclusions.

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Corinne Blank reported that a Seminar notebook is being compiled for Seminar participants. The notebook will include cover sheets for classified information (course notes); an FBI Academy packet; critique sheets; mailing labels; a copy of DCID 1/14; and a list of Seminar attendees.

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2. [] recently circulated a memorandum regarding attendance at SECOM/Subcommittee meetings. In the future, all Subcommittee Minutes must reflect the names of members who did not attend scheduled Subcommittee meetings.

3. [] reported that [] SECOM Staff, has initiated a sole source contract [] to produce a video tape regarding the unauthorized disclosure of classified information. [] was advised that the video tape will probably be classified at the SECRET level.

4. [] has requested that the Subcommittee compile a list of media leaks. Several Subcommittee members advised that UDIS members are presently compiling such a list. [] will follow-up to determine if UDIS has completed the list.

5. [] reported that he submitted a memo to [] with the Subcommittee's recommended changes to the Minimum Standards. [] will present the recommended changes to SECOM members for their comments and suggestions.

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6. [] will submit a memorandum to [] regarding government and government contractor participation in unclassified seminars. This action was prompted by several SECOM members who expressed concern to [] regarding this issue. STAT
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7. [] reported that [] is interested in the Subcommittee conducting an SCI Seminar. This matter will be pursued in greater detail at the September 1985 meeting. STAT

8. The Subcommittee adjourned at 12:00 hours. STAT

9. The next Subcommittee meeting will be held on 19 September 1985 at 10:00. The conference room will be provided at the reception/badge desk.



NSA Member
SAES

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